

Cottage Hill Foundation  
Regular Board Meeting  
3/22/09

Present: Travis Zimmer, Joey Brackner, Suzanne Black, KT, Priscilla, Sue Jensen

Meeting called to order 4:40pm

JB moves to approve agenda  
Seconded by TZ

Discussion of Rober's Rules, additions, changes to agenda  
Move to approve agenda with move of Treasurer's Report to item 5 on agenda

Item #2 - Paragraph 14b on page 3 of bylaws  
Discussion of term "may" re: removal of board members after missing three consecutive meetings, as mentioned in board minutes of previous month's meeting.  
KT - notes had kept in touch when unable to mke meetings, informed TZ, talked with CM  
SB - perhaps add something to bylaws  
JB - good to have a mechanism to deal with situation  
TZ - in rewrite of bylaws - clarify/change current bylws if we want. Have bylaws committee address  
Unfinished busines - KT to word a recommendation for use by bylaws committee in addressing

JB - recommend approval of minutes pending correction of typos  
PH - second  
SB - suggests finding the tape recorder to be able to record meetings  
Approval of minutes unanimously passes

Unfinished business  
TZ updates board on development of mission statements and proposed goals  
TZ - mission statement 2009 - discussion of proposal asks we read proposal, mission statement  
SB - we had a "purpose" statement in original bylaws, these are in Mark McDonnel's presidency  
SP - CHF was originally for preservation - is main goal of Cottage Hill. Three families w/ both husband and wife on bord - @ some point was added in bylaws that if in same family, could not serve, but does not see that point in the bylaws currently under review.  
TZ - opening up to community, not exclusive is focus on 2009. Hopes a bylaws committee will address mission/purpose.  
KT - this sounds good, bylaws committee would need documentation on this - past surveys, past documentation  
TZ - wants people's input on 2009  
TZ - discuss goals? Goes through Denise Wise interested in being NHW coordinator. Suggests next person update.  
Trees - Russell Stringer - CH front and foremost on his desk. Only lost 1 tree last year  
Watering trees  
KT - Charles has expressed interest  
County Commission is where you can get \$ for green space - watering, flowerbeds.

Preservation Committee discussion  
Davis House as example - whole effort to assist. Extreme Home Makeover - Judge V. MacPherson, Dexter Avenue Church - the kind of compassionate way to work with neighbors. Example of house demolished on Goldthawaite - may not have lost it  
Liase with city government to bring in stimulus funds

Fundraising Committee  
Discussion of Biscuits volunteerism  
Sue BASS wood flooring to donate for sale

TZ - continues going through proposed CHF goals  
SB - Mike Turner a certified barbecue judge re: point 4e

#7: IRS tax forms

Social committee  
#9 - by October to give time to

PH - thanks for TZ's time and effort

JB - if voting at next one - bring in others who may be interested - is interested in historical, with his training and interests

Discussion of 5 points area, 4 points, 3 points  
KT - asks clarification of neighborhood boundaries - Cottage Hill Annex  
SM - was originally 9 blocks  
SB 5 Points - Goldthwaite, Clayton, Mobile  
3 points - is by Mildred  
Jubilee Community Center, Claire Watson  
KT - Clarification of boundaries and relationships - In her discussions with people there  
JB - group of three adjacent neighborhoods?  
KT - this is who she met with  
SJ - can revise description of neighborhood  
KT - clarify for us and others, in literature

JB - Use Sue's suggestion and remove mention of 5 points, 4 points from mission statement

#### Budget

SB - presents 2008 check register  
will copy for KT and put in her mailbox  
KT - we need more information to be able to provide and do due diligence  
SJ - explaining how came to be treasurer last year  
TZ - SJ only became treasurer in June 08  
Sue only has very limited financial records because previous treasurer did not maintain records  
Concern among board members re: due diligence and board's fiscal responsibility  
Sue - \$560 brought in via dues  
TZ - one of biggest priorities is a constant stream of income. The building may become a toxic asset as we currently don't have the income to support paying it's bills.  
Sue - sign company too expensive  
TZ \$100 approved for signage for meetings  
JB - suggests a category budgeted for each committee  
KT - earmarks for committees  
SJ - \$250 is uncommitted  
KT - Suggests can work with Claire Watson on signage  
KT - Suggests keeping \$5-7K for covering the buildings expenses and all other comes elsewhere  
JB - Committee chairs should raise own funds  
lawn - Joey will mow, using Sue's mower  
KT - suggests Charles

KT - will help get funds, but needs to be loose too, in her capacity will raise funds but will not chair a committee

KT - will get \$250 so each committee will start up with about \$25

TZ - A 6 month CD for maintenance funds

Discussed adjustments to budget committee funds

TZ - wants budget broken down including committee funds

TZ moves to approve budget as shown and discussed

KT - stands for motion to approve budget as presented and discussed

2nded by JB

PH - request to see newly suggested budget format represented visually at next meeting, with changes

ADT

notification - now has pick word and can call and update the call list

Sue got #s and will update

Sue gave out the special word

FILES

Mrs. Becky Peaton has been asked to go through files and organize

TZ requests others donate documents if have them

NHW

Denise may take this on

Community Development Meeting

TZ passed out flyers to be handed out to neighborhood

Flyers from Community Development - Margaret Ball

Joey volunteered to get the flyers handed out - the week prior, with a week's notice of event

Developers - on Mobile

KT - wants them to fix up all routes out of town - Clayton Street

TZ - construction to begin on roundabout, stimulus \$, mapping brick streets and old trolley lines

KT - meeting tomorrow re: Stimulus funds

PH - request a "from floor" standing addition to agenda

Meeting of ARB - March 24 @5:30 - politically smart to be there before anything in CH is on agenda

JB moves to close

KT seconded and thirded

Meeting close at 6:50pm

KT: make sure it's noted in here when we take responsibility for the budget: (Mrs. Brown made this more specific in the April meeting by making the following motion: All 2009 Officers and Trustees of the CHF assume no responsibility for and action, budget, or finances prior to their election on January 26<sup>th</sup>, 2009.

This motion was seconded and then voted on unanimously.